



# ANAND PRAKASSH EDUCATIONAL ACADEMY

Where Success is Your Destiny

AFFIX YOUR  
PHOTOGRAPH  
HERE

Admission No.

Sir,

I request to enroll me as a student of your institute,  
I have gone through the Rules & Regulation and I agree to abide by them.  
I submit herewith 2 passport photographs along with my fees.

Name :	
Gender:	Male Female
Date of Birth:	Day Month Year
Father's Name:	
Father's Occupation:	
Father's Address:	
City:	
Local Guardian's Name:	
Local Guardian's Address:	
E-mail ID:	
Residence Tel.No. (With STD code)	
Father's Office Mobile Number	
Mother's Mobile Number	
Local Guardian's Tel.No. (With STD code)	
Personal Mobile Number	
Name of School with city	
Class in which studies as on date	
Your Medium of Studies till date	English Hindi
Centre Preference	Vijayapuram Narmada Nagar
HOSTEL FACILITY REQUIRED	Yes No
I came across Anand Prakash Educational Academy Through	
Past performance	

Class	Name of School	Year	Board	Maths%	Science%	PCM%	Agg%

Signature of Local Guardian

Date: / /20

Note: \* Please give new Contact Number in the Front office in case of any change  
\* NO REFUND OF FEES IS ALLOWED.

## GENERAL INFORMATION & RULES

1. For administrative reasons, batch time/lecture/centre may be changed when found necessary.
2. Students permitted installment facility should clear their dues between 1<sup>st</sup> & 10<sup>th</sup> of every month. Delayed Payment without prior Permission will call for immediate discontinuing of the class and rejoining will be permitted on clearing dues along with delayed payment charge of **Rs. 500/-**.
3. **NO REFUND OF FEES IS ALLOWED UNDER ANY CIRCUMSTANCES.**
4. Regular work should be done to keep up with class performance. On completion of course appearing for examination is a must.
5. Exams are conducted at the end of the course/term as per schedule.
6. Absentees in exam will be allowed to reappear as per exam rules only.
7. 100% Attendance is Compulsory. Punctuality is a must.
8. Students should maintain an atmosphere of discipline and decorum. Any breach of discipline calls for immediate expulsion and further strict action.
9. Smoking is strictly prohibited in and around the institute premises.
10. Students are to be in the institute during the class hours only.
11. Phones are for receiving official calls of the institute. No outgoing calls are allowed. However emergency messages will be communicated.
12. The institute reference books are not to be borrowed.
13. Any suggestions, complaints clarifications should be put-in writing and same will be personally looked into by the Director.
14. Anything not mentioned above is entirely to the discretion of the management. Rules are subject to alteration / amendment without any notice.
15. Report card shall be signed only by the authorized local guardian who has signed the admission form. In case of more than one person as local guardian, all shall sign the admission form.
16. Management has the right to cancel admission of any such students who create indiscipline in the campus or misbehave with other students or staff without any refund of fees.

### PLEASE NOTE

1. A receipt for all payment should be immediately obtained.
2. If installment are paid by cheque & cheque is dishonored, a penalty of **Rs. 400/-** will be imposed for repayment & student will have to discontinue the class till the cheque is cleared.

**Signature of Guardian**

Date :    /    / 20....